

MADE BY MTNS

Mons Royale is an action and adventure sports brand. We are makers of nature's performance apparel utilizing merino wool and natural fibers for their superior sustainability and performance benefits.

It is our mission to shift the rider from synthetics to natural fibers and since launching in 2009 we have amassed a fanbase including many of the best skiers, snowboarders, and mountain bikers.

Sales Operations Coordinator

We are searching for a new team member in the Sales Department that will look after several customer related duties as well as internal systems related Sales and Operations tasks, be responsible for stock management and provide support to key team members.

Role Description

Your mission

Sales: Responsible for order management, B2B system coordination and Sales Administration in close cooperation with Sales Manager.

Operations: Coordination of Inbound & Outbound, seasonal pickface and stock takes in cooperation with Operations Management.

Brand Portrayal: Providing a service that is uniquely 'Mons' to our internal and external customers and seizing opportunities to fuel customers' stoke on the brand.

You will

- Execute shipping splits, coordinate Inbound & Outbound of deliveries as well as manage stock locations within our 3PL facilities.
- Process orders of Key Accounts and Distributors.
- Coordinate Sales Administration tasks like Special Agreements, Samples Handling, and supporting Pop-up Sales.
- Support the product forecasting process.
- Work closely with Sales and Logistics Management to cover all relevant tasks throughout the fiscal year cycle.
- Help execute events and other Mons activations.

You should have

- A self-starter mentality with a great sense for high quality service and understanding the importance of accuracy.
- The ability to collaborate, with the end goal being to win.
- A love for sports and the outdoors, which are an essential part of your life.
- The ability to do it all with a Mons style.

Sound like you?
Apply here

Role Description

In this role you will

- Have previous experience in a similar role.
- Be proactive and motivated with the capability to contribute to projects without constant supervision.
- Be a team player.
- Be an advanced user of MSOffice, especially Excel and Outlook and technologically savvy, especially with CRM portals (Oracle Netsuite experience is a plus).
- Have excellent verbal and written skills in English and German; any additional language is a plus.
- Have a great work ethic and be reliable.
- Be happy to be a part of a strong Mons culture.

We offer

- A great work atmosphere with flat hierarchies.
- Working as part of a multinational team, located in one of the best cities in the world in the heart of the European Alps.
- Be part of a young and fast growing company.
- Access to industry pricing with Mons partners.